

Wednesday April 28, 2021

Via Zoom

Present: Fr. Shane Scott-Hamblen , Hamilton Fong (2022), Raphaelae Gerber (2023), Shelley Keefe (2021), Alison LeBlanc (2021), Michael Lord (2023), Brenda Matsuo (2023), David McIntyre (2021), Valerie Mersh (2023), Jim Neubert (2022)

Absent: None

Guests: Sea Breeze School Principal – Jerelyn Weber, Youth Minister - Daniel Tate, Denise Obando, Transition Minister, Diocese of California

- I. Call to Order and Opening Prayer – Father Shane at 7:04 p.m.
- II. Check-in: Everyone is doing well and staying busy. Completed 7:12 p.m.
- III. Minutes of March 24th, 2021 Vestry Meeting – Approved with minor correction. MSC
  - A. David remembered that Raphaelae was suggesting the Ryan Park Amphitheatre for any outdoor service, not just Easter.
- IV. Financial Reports – Michael Lord, Treasurer
  - A. Mike said he has 3 members as of now, for sure; a few more possibly. I noted Mike, David M., Marilyn C., Diane R., possibly Don Gundry after tax season. Kyn D. and Kirk M. were also mentioned for outreach, but were not as part of his base list.
  - B. March Financial Statement  
Approved, subject to audit, after some discussion. Change to be made: *540-12 Telephone* to be revised to *540-12 Telephone & Services* to be more comprehensive.
  - C. Year-To-Date Financial Statement  
Approved, subject to audit, after some discussion. We’re looking good for now.
- V. Parish Reports / Old Business:
  - A. Rector’s Report – Father Shane. This was inadvertently bypassed without comment.
  - B. Senior Warden – Shelley

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1. Rector Search Committee [ THIS SECTION NOT PUBLICLY POSTED ]

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2. Regathering May 23 for In-person Worship (see attachment from Packet)
  - a. The Bishop said we can regather on May 23, in limited capacity, with restrictions.
  - b. David noted: 21 single people or family groups are max allowable in church.
  - c. David suggested: 1-way circulation down center aisle, return side aisles, have ushers direct, maybe use hymnals to block some seating.
  - d. Communion wafer distribution discussed. Fr. Shane has it covered. No wine.
  - e. Ushers will be useful. Jim said he’d reach out to former ushers to solicit interest.

- f. Hymnals can be removed, remain or used to block seats. No consensus.
- g. David: Front 2 rows to be kept empty, "Outdoors / Distance / Mask" : two of three is considered good practice.
- h. Hand sanitizers in Narthex. Jerelyn said we could borrow some of theirs.
- i. Frank can be invited to play; no singing.
- j. No reservations to be planned (for maximum seating).
- k. Coffee Hour can be held only in courtyard. BYO coffee (not provided).
- l. Fr. Shane will make announcements
- m. Margie will do a mass email, based on Shelley's draft with edits
- n. Karin will be asked to post on Website.

### 3. Church Usage by Outside Groups

- a. Crystal Children's Choir – want to rent the facility last week in August. Jerelyn said she wants them to do a better job of cleaning up after themselves in the classrooms. She was not pleased last year. After discussion, Shelley said she will look at provisions in the last contract and proceed with provisions about cleanliness and clean-up required.
- b. AA – no, not yet
- c. Hindi Assoc. – no, not yet
- d. Cleaning Fee – no, not considered as of now.

### 4. Parochial Report 2020 – no discussion

### 5. Online Church Directory – no discussion

- C. Sea Breeze Report – Jerelyn – General positive discussion about new enrollment, and things going smoothly. Relief that the excitement is hopefully past. See Report provided.

### D. Altar Guild – Shelley

#### 1. Sacristy Remodel Funding

- a. Altar Guild believes their available funds do not include physical building improvements. They are not interested in contributing from their available funds (The Winchester Fund, about \$30K).
- b. The Cox Trust is different. It has about \$350K. We clarified this distinction.
- c. We did not further discuss funding, project seems up in the air. Month to month. We will also wait to see what the Deanery decision is.

- E. Buildings & Grounds – Jim – mentioned the sacristy remodel, preparing for re-gathering. Asked others to read Report.

### F. Technology & Livestream – David –

- a. There are 3 roles in this: recording, scripting and operating.
- b. He is finishing manual for operating livestream. About 1-2 hour training required.
- c. Shelley will make inquiries to congregants for training sessions to share the load.

G. Programs

a. Sea Breeze School Liasion – Brenda –

- 1.) Brenda asked who has seen the Google Doc. she posted some time back. Only a couple persons said they had. She asked people to provide input, comments.
- 2.) It was understood some people did not get Google Doc.s or could not open that format. She said she'd re-send in another more universal format; still looking for input. Next year Fall Semester is when it will be shared publicly.

b. Meditation Group – Hamilton –

- 1.) He said the Zoom Session was continuing well, was gaining new visitors; that Fr. Shane had great experiences that enrich the leading of the session.
- 2.) He invited any of us to check it out if we have time to.

c. Youth Ministry – Daniel –

- 1.) Things are going well, small group, but have had very good get-togethers
- 2.) Confirmed our recent confirmands may get to go to Grace Cathedral for the Ceremony that was precluded by the pandemic interruption. Names are Elliott, Michael, Oliver. Hamilton mentioned there may be some adults missing from that list; Daniel said he'd follow up on those persons names.

d. Monday Bible Study – Daniel –

- 1.) We have 9 regular attendees, plus Daniel & Fr. Shane.

VI. New Business:

A. Alison – Discussion about upgrading church website with a new version, rebuild.

- 1.) Pro Weaver is the one Sea Breeze uses. It is good-looking, Jerelyn recommends them.
- 2.) Alison is forming a Committee. Members to join are: Valerie, Hamilton, Mike. David said he'd be available as well.
- 3.) PayPal can be on the new website, hopefully, for church member donations.
- 4.) Cost is \$650 (not \$800). Does this include maintenance and updates?
- 5.) Need this for our Profile. Relatively urgent to get going.
- 6.) Be sure to include Andy (PayPal) and Karin (Webmaster) in discussion.

VII. Closing Prayer - Father Shane

VIII. Adjournment – 8:54 p.m.

These minutes are respectfully submitted by Jim Neubert