

The Annual General Meeting
30. January. MMXXII.
Fr Shane Scott-Hamblen, ThD, Interim Rector



The Episcopal Parish of Saint Ambrose
Foster City, CA

Agenda
30. January. MMXXII.

- I. 8.30 & 10:00– Masses
- II. 12:00 a.m. – Opening Prayer: Almighty God, by your wise and loving Spirit you guide your Church into the way of truth and holiness: We beseech you to direct the counsels of your servants at this time, that we may be enabled to do those things that are pleasing in your sight, and may wisely plan for the furtherance of your Church in this parish. Remove from us all that hinders your purposes; establish amongst us peace and love, unity and concord; and grant that your blessing may continually rest upon our worship, our work, and our witness; for the glory of your Son Jesus Christ our Lord. *Amen.*

Polling begins (*legally must be open for 1 hour*)

- III. Eligibility to Vote Requirements:
 - 1. Baptized;
 - 2. 18 years or older;
 - 3. Regular in worship attendance for 1 year prior;
 - 4. Worked and contributed regularly for the benefit of the parish.
- IV. Election of AGM Clerk – ?
- V. Approval of 2021 Annual Meeting minutes (*pp. 3-7*)
- VI. Elections – Vestry & Senior Warden
 - A. Gratitude & Recognition of retiring Vestry Members:
Shelley Keefe, Alison LeBlanc, David McIntyre
 - B. Qualifications for Vestry Nomination – A person must be:
 - 1. Baptized;
 - 2. 18 years or older;
 - 3. Regular in worship attendance for 1 year prior;
 - 4. Worked and contributed regularly for the benefit of the parish;
 - 5. Able and Willing to attend all regular and special Vestry meetings and parish activities;
 - 6. Willingness to serve if elected.
 - C. Qualifications for Warden – A person must be:
Same as 1 – 6 above, *and*
 - 7. Must be sacramentally Confirmed.
 - D. Nominations:
 - 1. Names of Nominees for Vestry: *Fe Balamiento, Karin Patterson, _____*
 - 2. Nominations from the floor.
 - 3. Nominations closed.

4. Interim Rector's appointment of Senior Warden:
5. Vestry's appointment of Junior Warden: ?

- VII. Annual Parish Reports: *(see enclosed reports)*
- A. Interim Rector's Report *(p. 8-10)*
 - B. Treasurer's Report for 2020 *(p 11-16)*
 - C. Treasurer's Report – Budget for 2021 *(p 17-19)*
 - D. Senior Warden *(p.21) – Shelley Keefe*
 - E. Junior Warden *(p. 22) – Alison LeBlanc*
 - F. Sea Breeze School Principal *(p.23-24) – Jerelyn Weber*
 - G. Altar Guild *(p. 25) - Shelley Keefe*
 - H. Buildings & Grounds *(p 26) – James Neubert*
 - I. Gratitude Board *(p. 27) - Valerie Mersh*
 - J. IT Technology & Streaming *(p 28-33) – David McIntyre*
 - K. Director of Music *(p.34) - Maureen Fromme*
 - L. Organist *(p. 34) – Frank Saunders*
 - M. Outreach *(p. 35-36) - Steve Yuen*
 - N. Program Ministries *(p 37) – Hamilton Fong*
 - O. Search Committee *(p. 38) - April Cherrington*
 - P. Stewardship *(p. 39) – Shelley Keefe*
 - Q. Sunday School *(p. 40) - Raphaelae Gerber*
 - R. Youth & Family Ministry *(p.41-43 ?) – Daniel Tate*

- VIII. Any Other Business
- A. Counting of the votes for Vestry & Warden *(if necessary)*
 - B. Announcement of Election Results
 - C. Other

IX. Adjournment

X. Benediction, & The Grace

Rector: Unto God's gracious mercy and protection we commit you. The Lord bless you and keep you. The Lord make His face to shine upon you, and be gracious unto you. The Lord lift up His countenance upon you, and give you peace, both now and for evermore.

All: (+) The Grace of our Lord Jesus Christ, the love of God, and the fellowship of the Holy Spirit be with us all evermore. Amen.

St Ambrose Episcopal Church

2021 Annual General Meeting Minutes

January 31, 2021 via Zoom

Present: Fr. Shane, April Cherrington, Shelley Keefe, David McIntyre, Ali LeBlanc, Jim Neubert, Nilda Chong, Jerelyn Weber (SBS Principal), Daniel Tate, Maureen Fromme, Frank Saunders, Barbara Saunders, Jeanne De-Torre Ozeki, Nellie Wong, Warren Wong, Teresa Murakami, Brenda Matsuo, Diane Robertson, Dulce Lord, Mike Lord, Marilyn Canon, Fe Balamiento, Don Gundry, Karin Patterson, Clara Padilla, Valerie Mersh, Kyn Dellinger, Raphael Gerber, Dorothy Matsuo, Janet Gardiner, George Gardiner. (31 attendees)

1. Meeting called to order by Fr. Shane with an opening prayer at 12:00 pm
2. Fr. Shane reiterated eligibility to vote requirements
3. M/S/C to nominate Shelley Keefe as clerk for the AGM
4. Minutes of 2020 AGM – M/S/C to adopt minutes with the following amendments on page #2:
 - a. Correct spelling of ‘LeBlance’ to ‘LeBlanc
 - b. Remove ‘Father’ from the end of paragraph 2
 - c. Paragraph 2 should start with ‘We thank Elizabeth and Don Peter for coordinating...’
5. Treasurer’s Report for 2020. David McIntyre described how, at the beginning of 2020, Fr. David Ota had predicted a surplus for 2020. Due largely to the COVID-19 pandemic, this became a deficit of approx. \$75,000. The pandemic reduced our worship attendance which drastically reduced our pledge and plate income starting in March 2020. Sea Breeze School was forced to shut down temporarily and to operate with fewer students for the remainder of 2020. St Ambrose did not receive rent payments from the school for the remainder of the 2019-2020 school year and accepted a reduction in the monthly payment at the start of the 2020-2021 school year. M/S/C to adopt the report as presented.
6. 2021 Budget. At this time, we anticipate a budget deficit for 2021 of approx. \$68,000. Our pledge is down from 2020 and Sea Breeze School will continue to pay reduced rent until they return to full enrollment. We hope that pledge & plate will increase as we regather. Warren raised the question of how we cover the losses. We have reserves to cover the 2020 deficit. To ‘balance’ the budget we would have to cut staff, salaries etc. We do not want to enact these measures now because of continued uncertainty. We will, however, need to confront the issue if we find ourselves in a similar situation at the end of 2021. We are also exploring the option of diversifying our investments into higher-yield investment vehicles. Fr. Shane has already initiated a discussion with Davey Gerhard of the diocese regarding investing with the Episcopal church Foundation and diocesan options. This may offset some of the 2020 and 2021 shortfall.

As background to why we are currently invested in only CD’s, Marilyn Canon explained that we moved into CD’s in the early 2000’s, when our investments in stocks suffered heavy losses. We needed to be more financially responsible with our funds as they are all donations.

Kyn Dellinger advised caution in investing in the stock market and suggests a gradual approach. Due to the inflated value of stocks when the market goes up so quickly in a short time, there may be a 'correction' and losses may occur. Fr. Shane proposes a subcommittee to evaluate the options and the risks.

M/S/C to pass 2021 budget as presented and thank you to David McIntyre for all his work.

7. Elections – Vestry

Thank you to John Miller for his vestry service and especially to April Cherrington, who rotates off the vestry and ends her tenure as Senior Warden. Fr. Shane thanked her heartily for her service and gave her a gift of a jigsaw puzzle of the ceiling of the Sistine Chapel.

Vestry. Fr. Shane outlined qualifications for vestry nomination and wardens. We can have a maximum of 12 vestry members and the 4 nominees for 2021 will take the number to 12. M/S/C to nominate Michael Lord, Brenda Matsuo, Raphael Gerber and Valerie Mersh to the 2021 vestry. There were no further nominations from the floor.

Diocesan Delegates. We have 2 volunteers for diocesan delegate; Jim Neubert and Daniel Tate, and 3 candidates for alternate; Yvonne Sidell, Cathy Rincon and David McIntyre. M/S/C to approve all 5 nominations.

8. Annual Parish Reports:

- a. Interim Rector's Report. Fr. Shane reported that despite the challenges of 2020, he considers himself blessed to lead St Ambrose as Interim Rector and to be part of this community. There is still much work to do in 2021, particularly around rebuilding St Ambrose's financial reserves.
 - i) Rector's Discretionary Fund – \$1,000 at present. Fr. Shane recommends a special appeal for donations to increase the Discretionary Fund. It is used to help parishioners in need. Keeps recipients circumstances confidential, which is paramount to the fund. We could, for example, fund it with 5th Sunday plate. Raphael suggested reminders in the bulletin, 'one click' to Paypal. Vestry will research this in 2021.
 - ii) Fr. Shane also asked if we should broadcast the livestream on Facebook as well as YouTube, to improve our virtual attendance.
 - iii) Fr. Shane encouraged parishioners to remember St Ambrose in their will.
- b. Senior Warden's Report. April submitted a written report thanking staff and parishioners for their efforts in 2020 and, in addition, thanked Teresa Murakami for her hard work and creativity in support of Fr. David's farewell event.
- c. Junior Warden's Report. Shelley submitted a written report highlighting the major achievements of 2020 (Fr. David's farewell, smooth transition to interim rector, livestream, card ministry, replacing in-person committee meetings with Zoom meetings, completing a

successful stewardship campaign, the amazing work of Sea Breeze School leadership and teachers in a very difficult year), and keeping in front of us the goals for 2021 (calling a new rector, regather in person, rebuild our loving community, take on new initiatives, expand our reach).

- a. Sea Breeze School Principal, Jerelyn Weber, in addition to her written report, commented that it's been a heck of a year. Her written report is really 2 reports due to 2 very different parts of the year, pre and post pandemic. The school shut down on March 13th, 2020, and re-opened on March 23rd with a very different, virtual learning model, including drive-through graduation ceremonies.

In June, the school was able to resume in-person instruction for summer session with 65 students on campus in stable cohorts of 12 with no mixing! Combining in-person with virtual learning, shorter staff hours, parent donations and 2 PPP loans, the school came through the year and continued to pay teacher salaries and benefits during spring.

St Ambrose has enormous admiration for Jerelyn and her team for this herculean effort.

- e. Altar Guild. Shelley submitted a written report on the Altar Guild's 2020 activities, including a pivot to monthly Zoom meetings and preparations to replace the dilapidated cabinetry in the Sacristy.
- f. Buildings & Grounds. Jim Neubert submitted a written report. Major expenditures in 2020 for ladies' restroom remodel, closure of the electrical panel issues and for the new livestream equipment including internet and electrical cabling. 2021 projects include replacement of the Sacristy cabinets, upgrades to outdoor lighting and considerations to reduce water usage, such as replacing the lawns around the church with drought-tolerant landscaping.
- g. IT Technology & Streaming. David McIntyre's written report detailed the purchase of new livestream equipment, setup and moving the control setup from the center aisle to the small office next to the organ. The equipment was expensive but will be worth it over time as we will livestream services for the foreseeable future. The quality of our livestreams has improved, and several parishioners commented on how much they appreciate the ability to attend services remotely.
 - a. Marilyn C comments on how much nicer everything looks now on the livestream. The hard work is paying off. Don G commented it's a real 'Godsend' to be able to participate online.
 - b. Fr. Shane invited suggestions on liturgy, reintroducing eucharist, reinstating communion in the livestream. At what point do we switch to in-person? Nellie suggested drive-through communion. Nilda commented it would be good to resume it in livestream. This was well-received by the attendees. Given that, Fr. Shane will work on including the eucharist in the livestream. This entails rescripting the service

on the live stream deck. He also commented that he is happy to give individuals communion if they wish. They should contact him

- c. David McIntyre explained that we must observe state, county, and diocesan guidelines in our regathering plan.
- d. Fe suggested a drive-thru Easter.
- h. Choir. Maureen commented that as singing together can be a super-spreader event, we meet only on zoom and rehearse as best we can. We are going to try having choir members record themselves individually and David & Lydia will see if they can engineer the recordings into a piece to be used during Lent.
- i. Music Ministry. Frank commended our flexible and collaborative response to the pandemic, particularly the McIntyre family for their time, expertise and diligence setting up the livestream equipment. Frank also praised Hamilton for his continued excellence as cantor and Maureen for her leadership of the choir during the shelter-in-place months. Fr. Shane thanked Frank for his great musicianship, his ability to pivot to online services, faithfully recording many pre- and postludes and also for his adaptability and response to the music requests from Fr. Shane.
- j. Outreach. Please see Steve's written report for outreach efforts that were cancelled due to the pandemic and for efforts that were continued, albeit in modified form. Fr. Shane commends Steve Yuen for continuing a solid outreach program in spite of many program cancellations.
- k. Program (Nilda and Hamilton) Contemplative Meditation successful 10-12 participants each time. Thanks for Fr. Shane for leading this new ministry of online guided meditation.
- l. Stewardship. Shelley summarized the efforts made to conduct a very different kind of stewardship campaign this year, largely remotely, resulting in a pledge total of \$85,000 received for 2021.
- m. Youth and Family Ministry. Despite the switch to mostly virtual sessions, highlights for 2020 included a youth enquirers class and preparation for confirmation. Outdoor activities included prepping for Sandwiches on Sunday and bible study, Halloween pumpkin carving. Daniel has met with families to gather input from parents and kids on new ideas such as having guest speakers, shoreline cleanup. Thank you to Ali, Karen, Fe for their efforts in the early part of the year. Raphaelle commented how important the youth group is to kids in this changing time and good for them to have a place to share what's going on in their lives. Fr. Shane is very eager to keep the bridge building going between church and school.
- h. Other Business:

- a. Welcome all 4 new members to vestry, officially commissioned.
 - b. Quick extra session of vestry this week sometime for warden commissioning and election of officers.
 - c. Nellie asked for prayers for Dave, Sharon and Lauren Pepper. Lauren's cancer has, unfortunately, returned, but they are finally moving to Florida – which has been a long-time desire of Sharon's.
- i. Meeting closed 1:44 pm with Benediction and Grace.

Respectfully submitted,

Shelley Keefe, Jr Warden

AGM Interim Rector's Report for 2021

In this morning's Old Testament reading from the Book of Jeremiah, we will hear about God calling a young boy to become a great prophet. As always, God calls the weak, the outcast, the young, the poor so as to make it very clear that power and glory come from God not from us. God will say "I have put my words in your mouth" when, out of humility and anxiety, the boy tries to object that he's just a child and afraid of being a prophet before kings, rulers, and crowds and mobs of people. "Do not be afraid of them, for I am with you, says the Lord".

St Paul will remind of in perhaps the most well known passage of sentimental memory, that we can only discern in part in this life, like seeing in a cloudy mirror, but later we will see everything clearly. Most pertinent for an Annual General Meeting, he will remind us that faith and hope - as important as those are will someday no longer be needed. The only thing that will last, the only thing we can take with us when we shake off this mortal coil will be Love. "Now faith, hope, and love abide, these three; but the greatest of these is love".

Then in today's Gospel we will hear part two of Jesus' visit to his childhood synagogue. You'll surely notice that it all starts wonderfully with him reading scripture and preaching. But you'll also notice how quickly the mood of his congregation changes. They go from being amazed to being a lynch mob within minutes. The same people he grew up with suddenly drag him out of the synagogue and try to throw him off a cliff. I have to admit, I find that an ominous reading for a priest to read before a parish Annual Meeting. I hope and have faith that most of you don't want to throw this priest off a cliff, yet. If Jesus is right (and he always is) that no one is a prophet in his hometown, maybe I should be glad that I'm not originally from Foster City.

I find it hard to believe that this is already my second Annual Meeting with all of you. Time has literally flown by. Maybe that is because we've all been so very busy joyfully doing our many jobs with such previously unimagined challenges.

I am amazed at this congregation. You truly are wonderful, cheerful, and ever so loving and humorous in the face of challenges. Hardly anyone has ever complained that the work was too hard or demanding. Rather, you all just rolled up your sleeves and got on with the tasks at hand, and you've done it with the virtue St Paul's extols - with Love that lasts.

I won't risk leaving out names of the many people who have so lovingly worked together during this long, frustrating, and frightening pandemic. But I will name some of the great achievements I've witnessed here - and you will all know who was working on them.

To name several of them:

The Sea Breeze School has done an incredible and outstanding job of protecting, nurturing, and training all the children entrusted to our care. We are truly blessed with an outstanding principal, faculty, and staff. Our Buildings and Grounds committee have overseen the renovations of the women's bathroom; new electrical upgrades to cope with all the new online equipment; a brand new and impressive Sacristy; repairs on broken water lines which left us with a temporary lake in the courtyard; and replacing a wall when a car inadvertently drove through a window.

Our talented musicians and choir have sung and played us through the whole pandemic both online and in-person without any interruption. We even got a new grand piano thanks to Frank and Barbara Saunders.

We started and revived some much needed programs such as Intercessory Prayer; Contemplative Meditation; and Bible Study with an impressive number of attendees every week. It has been a delight to get to know so many people better through these programs. And now we are working on reviving our Sunday School and Youth programs in a new and adaptive way due to the pandemic.

Of your great and cheerful charity you have continued to be out-reaching, loving, and remarkably charitable to those in need inside and outside our community. Your generosity to the Episcopal Bishop of Europe was awe-inspiring. Your generosity to a local poor Latin mission of El Buon Pastor has made it possible for them to become a fully recognized parish and you have helped them worship the God we all serve by supporting their music program; giving them Tablets so they can worship together online; and bought them banners, altar books, and other liturgical items. The Outreach Committee has also supported many other charitable endeavors, as you will hear and read in the reports.

As for the parish finances, we have been equally blessed. Today our treasurer and Vestry will put before you a plan to diversify our endowment in a more balanced investment in not just CDs but also stocks. Just as these plans were being voted on by the Vestry, news came of several bequests that have come in for the parish - not least of all from dear Peggy Redmond's estate giving us an additional \$400,000. At this point, as your Interim Rector, I'd be remiss if I didn't take to opportunity to beg you to remember St Ambrose's in your will as a way of ensuring that you continue to support our beloved parish even when you're seeing in a mirror clearly before the Beatific Vision. Furthermore, I'm relieved to report that your stewardship pledges are higher this year - a remarkable increase given the challenges we've faced with Covid.

In the midst of all of those amazing accomplishments, the Search Committee has been tirelessly working on crafting our Parish Profile after many town hall meetings to listen to your hopes and wishes for a new Rector. You will find their beautifully wordsmithed profile in the AGM booklets. We are grateful for them listening so well and articulating a profile that is honest, humble, and hopeful showing what kind of a community we really are rather than what we wish we were - or used to be.

And above all, because we exist to worship and serve God as a parish of genuine Christians, we turn to our worship. Once again, the pandemic challenged us in ways we could have never imagined. But St Ambrose's rose to the challenges with tremendous grace and faithfulness. We celebrated the full Holy Week Triduum on Maundy Thursday, Good Friday, and Easter. On Pentecost Sunday we resumed in-person full congregational worship and celebration of the Eucharist. At Christmas we resumed an almost-back-to-normal Christmas Eve and innovative Pageant. And we rejoice at so many from our parish who depend their commitment to their journey of faith at Grace Cathedral in the Sacrament of Confirmation.

I will stop there, even though there are many more grace-filled moments and accomplishments of which we could boast! But please know deep in your souls that all of these accomplishments will surely inspire the new Rector out there - unknown as yet to us - reading these many reports we hear and read today. Next year it will be their turn to give this Rector's report to you. She or he will be blessed to take their place in your wonderful community.

Please know how much I will be missing all of you. It has been a great honor and delight to serve your community. I will always thank God for calling me to be your mere Interim Rector during such unusual times for all of us. I thank God that you haven't yet wanted to throw me off a cliff. I also thank God that I was privileged to support you and encourage you to fulfill your callings to serve God in this wonderful community and school. Your gentle uncomplaining service to Christ and God's people is truly inspiring and will remain very much in my fondest memories. From what I've witnessed, there is no burn-out, only endearing and devoted willingness to help and serve God and those in the most need with such faith, hope, and most of all Love. We have been truly blessed!

And God said, "Do not say 'I can't do it', for you shall go to all whom I send you. Do not be afraid for I am with you". Let us thank God for "today this scripture has been fulfilled in our midst"!

Saint Ambrose Episcopal Church

Foster City

Treasurer's Report 2021

1/30/2022

2021 Finance Report

Michael Lord, Treasurer

Due to the social distancing requirements, our Finance committee has been meeting on Zoom throughout the year. For the past year, the Finance Committee only consists of the following people, now: Marilyn Canon, Diane Robertson, David McIntyre, and Michael Lord. We would be happy to have more members who would like to be involved in our church finances. If you would like to be a part of the Finance Committee to discuss the church our financial statements and financial reports as well as other pertinent issues, please reach out to Michael Lord. Our finance committee meetings are open, and any church member is welcome to attend one time and / or can join the finance committee.

Financial Process

- Andrew Walker provides bookkeeping services, including preparing the deposit, writing checks, and entering information in a QuickBooks computer program to prepare the church financial statements monthly. Checks are normally distributed on Wednesdays or Thursdays.
- Shelley collects timecards and does the payroll calculations for Saint Ambrose.
- Expense reimbursements are either require receipts and check requests or invoices from known suppliers or other documentation. Checks are prepared weekly and require two Church officers to review and sign before disbursement.

Commentary

2021 was a very challenging year. It has been a roller coaster of hoping the Pandemic would end, and the Covid 19 variants came one after another. There are a few good things that are happening with Covid 19. The variants are getting weaker, and the vaccinated people appear to be mostly in the clear from getting extremely ill, the hospital is only getting filled with people who are unvaccinated.

Our church services are still online, and we are meeting in person and although our congregation is smaller, we are still going strong. We have even been able to manage to have a few coffee hours lately. I am encouraged by people returning to Sunday morning mass, and it's been a joy to see everyone in person again.

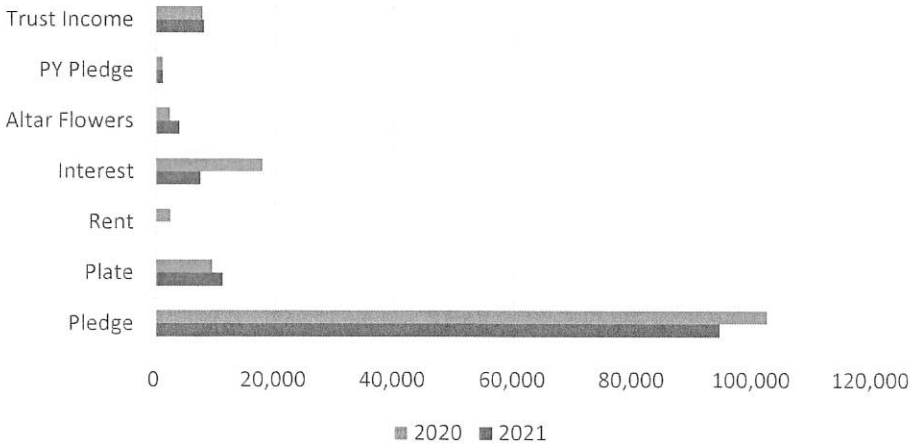
Let's look at the church financials for 2021 and look forward into our plans for 2022. St. Ambrose has been able to weather the storm by operating at a deficit (-\$ 76,004) which is better than what we expected loss of (-\$ 90,164). Here are a few Graphs to illustrate the point.

The bottom line for the year was that we expected:

2021 Financial Results			
	Actual	Budget	Variance
Income	126,343	115,669	10,674
Expenses	382,294	385,833	(3,539)
Other Income	179,947	180,000	(53)
Expected Loss	(76,004)	(90,164)	14,160

As for the income over the last couple of years. (The Interest earned over the past year is a concern.)

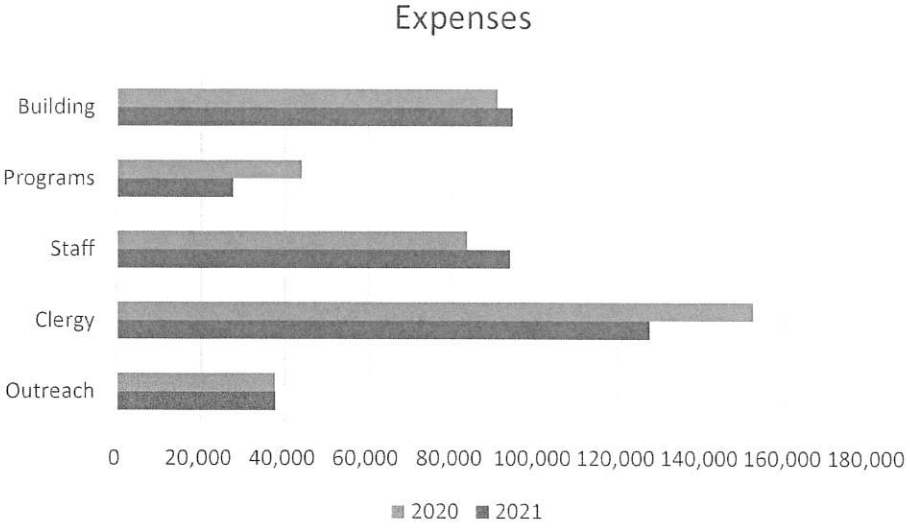
Income Yr/Yr



	2021	2020	% Change
Pledge	94,462	102,385	-7.74%
Plate	11,203	9,418	18.95%
Rent	0	2,490	-100.00%
Interest	7,460	17,797	-58.08%
Altar Flowers	3,912	2,368	65.20%
PY Pledge	1,271	1,194	6.41%
Trust Income	8,036	7,773	3.38%

The Pledge is down Year over year, but the plate is coming up because we are gathering again. We have lost some families, but we are doing good with the people who are coming and contributing to the church. In 2022 our pledge is exceeding our 2021 pledge amount by about \$ 10,000.

And now let's look at the church expenses (year over Year) by broad categories.

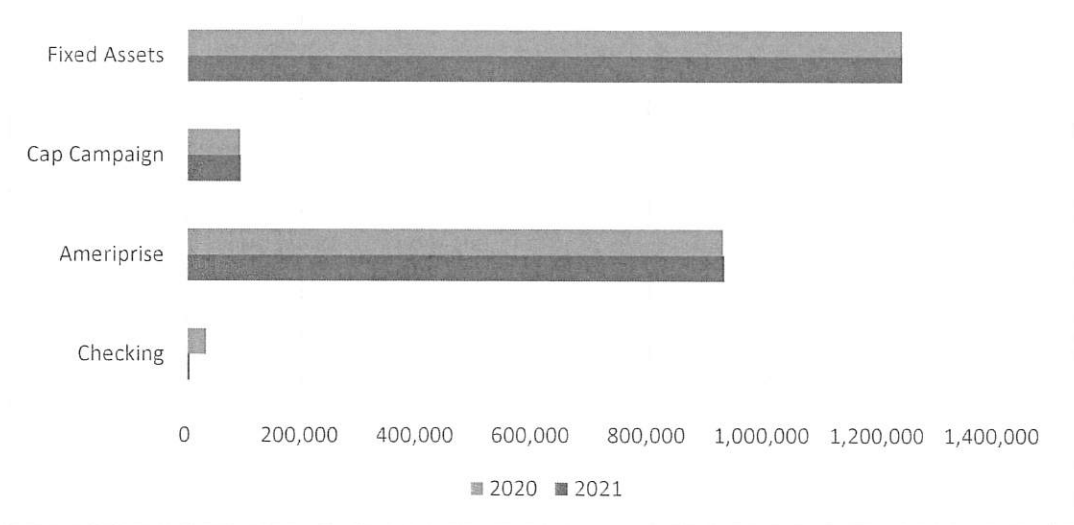


	2021	2020	% Change
Outreach	37,855	37,796	0.16%
Clergy	127,605	152,556	-16.36%
Staff	94,225	83,833	12.40%
Programs	27,788	44,144	-37.05%
Building	94,820	91,090	4.10%

The Expenses overall are down by 7% from 2020 to 2021. The exception to that is the Building Expense which increased this year over last year because of some surprise maintenance items that popped up. We had a huge water main leak around Easter that was costly. Overall, the expenses were in pretty good control this year.

Lastly, I wanted to give you a view of the Balance Sheet at the end of 2021 compared to 2020.

Assets Changes



Very little change as you can see by this chart.

	2021	2020	Change
Checking	5,714	34,032	(28,318)
Ameriprise	932,337	930,095	2,242
Cap Campaign	93,455	92,720	735
Fixed Assets	1,241,612	1,241,612	0
	2,273,117	2,298,459	(25,342)

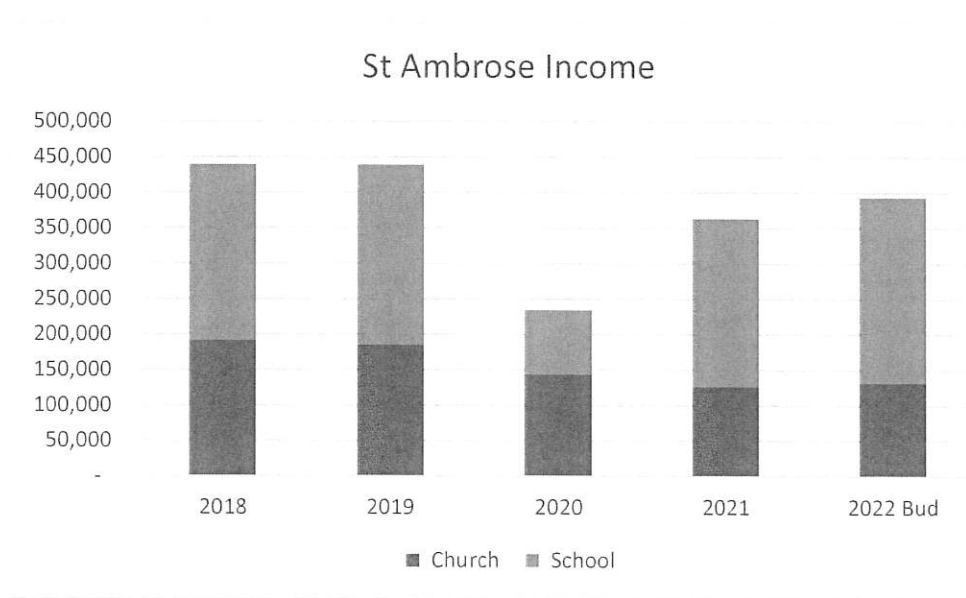
The Budget has been approved by the Vestry, and the Financial Picture looks much better in 2022. Here is a very high look at our 2022 Budget:

High Level Budget 2022		
Income		131,760
Expenses		
	Outreach	39,180
	Clergy	136,908
	Staff	99,156
	Programs	41,544
	Building	92,700
Total		409,488
Other Income		261,576
Profit/Loss		(16,152)

Budget Information

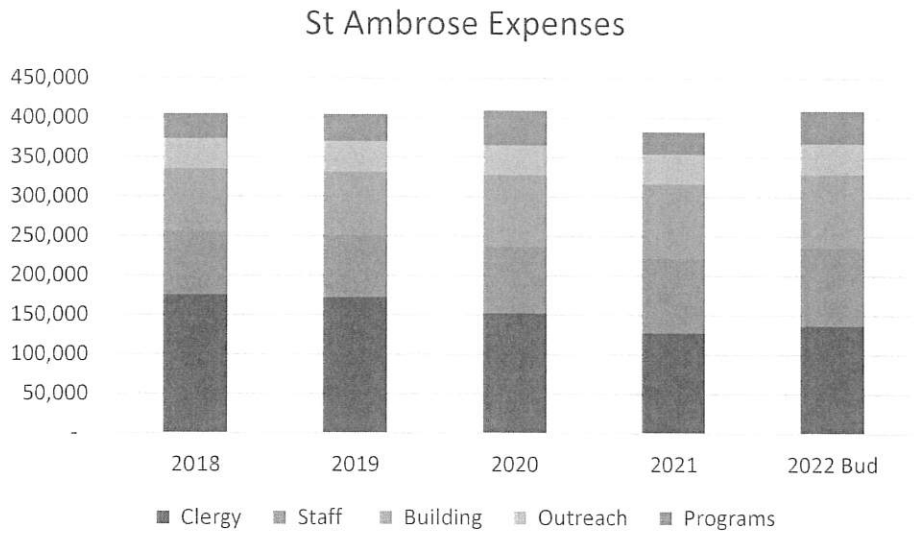
The Budget for the 2022 year was prepared by the treasurer using the 2019, 2020 and 2021 as a guideline. In years past, the budget was prepared by Father David Ota. The 2022 Budget is purposefully pessimistic and likely we have over-estimated expenditures and under-estimated revenue. Please see the complete Budget presented in this annual report package.

Combined Income for Saint Ambrose and Sea Breeze School over the years



St Ambrose Income		
	Church	School
2018	191,442	247,836
2019	185,012	253,944
2020	143,425	91,090
2021	126,343	237,360
2022 Bud	131,760	261,576

Saint Ambrose Expenses over the years



St Ambrose Expenses					
	Clergy	Staff	Building	Outreach	Programs
2018	175,486	80,458	79,254	38,487	31,369
2019	172,504	78,621	80,237	38,777	34,481
2020	152,555	83,833	91,090	37,796	44,144
2021	127,605	94,225	94,820	37,855	27,788
2022 Bud	136,908	99,156	92,700	39,180	41,544

For Questions, please reach out to me.

Regards,

Michael Lord

(650)274-9244 Mobile

Treas_stambrosefc@att.net

Approved Budget 2022
 Approve 1/26 Vestry Meeting

	Comments	Budget 2022	Per Month
310-01 Pledge	97% of pledges received (105,904)	\$ 102,600.00	\$ 8,550.00
310-02 Plate	Based on 2021 actual	\$ 9,600.00	\$ 800.00
310-03 Rent	No AA or CCC due to Covid	\$ -	\$ -
310-04 Interest	Based on 2021 actual	\$ 9,000.00	\$ 750.00
310-05 Altar Flowers	Based on 2021 actual	\$ 1,560.00	\$ 130.00
310-06 Previous Year Pledge	Based on 2021 actual	\$ 480.00	\$ 40.00
310-10 Fund Raising Returns	escrip returns	\$ -	\$ -
310-12 Trust Income Bryan	Based on 2021 actual	\$ 8,520.00	\$ 710.00
Total Income	Total Income	\$ 131,760.00	\$ 10,980.00
510-01 Diocesan Assessment	Per Shelley and Andy	\$ 30,780.00	\$ 2,565.00
510-02 Outreach	Same as 2020	\$ 8,400.00	\$ 700.00
Total 510 Missionary Outreach	Total 510 Missionary Outreach	\$ 39,180.00	\$ 3,265.00
520-01 Rector-Salary	3% COLA per diocese	\$ 97,092.00	\$ 8,091.00
520-02 Rector Benefits	Based on 2021 actual	\$ 12,000.00	\$ 1,000.00
520-03 Rector Pension	18% of Salary	\$ 17,472.00	\$ 1,456.00
520-04 Rector Bus Expense	Based on 2021 actual	\$ 2,640.00	\$ 220.00
520-05 Rector Cont Ed	Based on 2021 actual	\$ 360.00	\$ 30.00
520-06 Rector Sabbatical	Projection 5.8%	\$ 7,344.00	\$ 612.00
520-31 Assoc. for YCFM Salary			
520-32 Assoc. for YCFM Pension			
520-33 Assoc. for YCFM Benefits			
520-34 Assoc. for YCFM Con. Ed			
520-35 Assoc. for YCFM Bus. Exp			
Total 520 Clergy Leadership	Total 520 Clergy Leadership	\$ 136,908.00	\$ 11,409.00
530-01 Music Director	3% COLA per diocese	\$ 20,772.00	\$ 1,731.00
530-02 Music Dir-Payroll Taxes	3% COLA per diocese	\$ 1,680.00	\$ 140.00
530-03 Admin Assistant	3% COLA per diocese	\$ 26,004.00	\$ 2,167.00
530-04 Payroll Taxes-Admin Asst	3% COLA per diocese	\$ 2,160.00	\$ 180.00
530-05 Pension-Admin Asst	Based on 2021 actual	\$ 2,520.00	\$ 210.00
530-06 Benefits-Admin Asst	Based on 2021 actual	\$ 540.00	\$ 45.00
530-08 Supply Clergy	Based on 2021 actual	\$ 3,360.00	\$ 280.00
530-09 Nursery Care	N/A	\$ -	\$ -
530-13 Choir Director	3% COLA per diocese	\$ 14,316.00	\$ 1,193.00
530-14 Choir Director P/R Tax	3% COLA per diocese	\$ 1,080.00	\$ 90.00
530-18 Children's Minister	3% COLA per diocese	\$ 26,172.00	\$ 2,181.00
530-19 Children Minister PR Tax	N/A	\$ -	\$ -

Approved Budget 2022
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	Comments	Budget 2022	Per Month
530-20 Seminarian Travel	Based on 2021 actual	\$ 552.00	\$ 46.00
530-21 Children's Minister Bus.	N/A	\$ -	\$ -
530-22 Children's Minister CE	N/A	\$ -	\$ -
Total 530 Staff Leadership	Total 530 Staff Leadership	\$ 99,156.00	\$ 8,263.00
540-01 Altar Supply	Based on 2021 actual	\$ 1,080.00	\$ 90.00
540-02 Music & Worship	Based on 2021 + Hamilton's request	\$ 4,440.00	\$ 370.00
540-03 Sunday School Education	Based on 2021 actual	\$ 432.00	\$ 36.00
540-04 Youth	Based on 2021 actual	\$ 432.00	\$ 36.00
540-05 Adult Education	Based on 2021 actual	\$ 120.00	\$ 10.00
540-06 Pastoral Care	Based on 2021 actual	\$ -	\$ -
540-07 Fellowship	Based on 3 years actual	\$ 2,400.00	\$ 200.00
540-08 Evangelism	Based on 3 years actual	\$ 900.00	\$ 75.00
540-09 Stewardship	Based on 3 years actual	\$ 1,440.00	\$ 120.00
540-10 Office Supplies	Based on 3 years actual	\$ 2,400.00	\$ 200.00
540-11 Copy Machine Lease	Based on 3 years actual	\$ 1,800.00	\$ 150.00
540-12 Telephone and Services	Based on 3 years actual	\$ 2,820.00	\$ 235.00
540-13 Vestry Expense	Based on 3 years actual	\$ 360.00	\$ 30.00
540-15 Misc/Workers Comp/Audit	Based on 3 years actual	\$ 1,200.00	\$ 100.00
540-16 Altar Flowers	Based on 3 years actual	\$ 3,240.00	\$ 270.00
540-17 Newcomers	Based on 2021 Budget	\$ 300.00	\$ 25.00
540-18 School Ministry	Based on 3 years actual	\$ 360.00	\$ 30.00
540-19 IT Services	Based on 3 years actual	\$ 4,800.00	\$ 400.00
540-20 Bookkeeping Services	3% COLA per diocese	\$ 6,300.00	\$ 525.00
540-21 Office Computer Equipment	Based on 2021 actual	\$ 4,200.00	\$ 350.00
540-22 New Programs	Based on 2021 actual	\$ 120.00	\$ 10.00
540-23 Children~Family Ministry	Based on 3 years actual	\$ 2,400.00	\$ 200.00
Total 540 Program & Administration	Total 540 Program & Administration	\$ 41,544.00	\$ 3,462.00
550-03 PG&E	Based on 2021 actual	\$ 120.00	\$ 10.00
550-04a Water	Based on 2021 actual	\$ 17,700.00	\$ 1,475.00
550-04b Garbage	Based on 2 years actual	\$ 7,440.00	\$ 620.00
550-05 Repairs & Maint	Based on 3 years actual	\$ 15,840.00	\$ 1,320.00
550-07 Yard Maint	Based on 2021 actual 3% Increase	\$ 9,000.00	\$ 750.00
550-08 Property Insurance	Based on 2021 actual 7% Increase	\$ 42,600.00	\$ 3,550.00
550-15 Furniture			
Total 550 Building Expense	Total 550 Building Expense	\$ 92,700.00	\$ 7,725.00
	Total Expense	\$ 409,488.00	\$ 34,124.00
Net Ordinary Income	Net Ordinary Income	\$ (277,728.00)	\$ (23,144.00)

Approved Budget 2022
Approve 1/26 Vestry Meeting

Comments

Budget 2022	Per Month
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560 Other Expense
560-01 Sea Breeze Exp Credit
560-02 Bank & Finance Charges

Total 560 Other Expense

Total Other Expense	\$ (261,576.00)	\$ (21,798.00)
Net Other Income	\$ 261,576.00	\$ 21,798.00
Net Income	\$ (16,152.00)	\$ (1,346.00)