

St. Ambrose Episcopal Church

*“A community where ALL are WELCOME,
ALL are FED, and ALL are Loved”*



**Annual Meeting
February 26, 2023**

Agenda

PROCESSIONAL ALL ARE WELCOME



1. Let us build a house where love can dwell And all can safe - ly
2. Let us build a house where proph - ets speak, And words are strong and
3. Let us build a house where love is found In wa - ter, wine and
4. Let us build a house where hands will reach Be - yond the wood and
5. Let us build a house where all are named, Their songs and vi - sions



live, A place where saints and chil - dren tell How
true, Where all God's chil - dren dare to seek To
wheat: A ban - quet hall on ho - ly ground, Where
stone To heal and strength - en, serve and teach, And
heard And loved and trea - sured, taught and claimed As



hearts learn to for - give. Built of hopes and dreams and vi - sions, Rock of
dream God's reign a - new. Here the cross shall stand as wit - ness And as
peace and jus - tice meet. Here the love of God, through Je - sus, Is re -
live the Word they've known. Here the out - case and the strang - er, Bear the
words with - in the Word. Built of tears and cries and laugh - ter, Prayers of



faith and vault of grace; Here the love of Christ shall end di - vi - sions:
sym - bol of God's grace; Here as one we claim the faith of Je - sus:
vealed in time and space; As we share in Christ the feast that frees us:
im - age of God's face; Let us bring an end to fear and dan - ger:
faith and songs of grace, Let this house pro - claim from floor to raf - ter:



All are wel - come, all are wel - come, all are wel - come in this place.

OPENING SENTENCES

Celebrant Blessed be One, Holy and Living God.

All And blessed be His kingdom now and for ever, Amen.

THE COLLECT OF THE DAY

Celebrant God be with you.

All **And also with you.**

Celebrant Give us grace, O Lord, to answer readily the call of our Savior Jesus Christ and proclaim to all people the Good News of his salvation, that we and the whole world may perceive the glory of his marvelous works; who lives and reigns with you and the Holy Spirit, one God, for ever and ever.

All **Amen.**

THE LITURGY OF THE WORD

SEQUENCE HYMN. TIS A GIFT TO BE SIMPLE

'Tis the gift to be simple, 'tis the gift to be free,
'tis the gift to come down where we ought to be,
and when we find our - selves in the place just right,
'twill be in the val - ley of love and de - light.
When true sim - pli - ci - ty is gained to
bow and to bend we shan't be a-shamed, to turn, turn, will
be our de-light till by turn - ing, turn - ing we come round right.

THE GOSPEL

Matthew 4:1-11

Deacon The Holy Gospel of our Lord Jesus Christ according to Saint Matthew.

All **Glory to you, Lord Christ.**

Jesus was led up by the Spirit into the wilderness to be tempted by the devil. He fasted forty days and forty nights, and afterwards he was famished. The tempter came and said to him, "If you are the Son of God, command these stones to become loaves of bread." But he answered, "It is written,

'One does not live by bread alone, but by every word that comes from the mouth of God.'" Then the devil took him to the holy city and placed him on the pinnacle of the temple, saying to him, "If you are the Son of God, throw yourself down; for it is written, 'He will command his angels concerning you,' and 'On their hands they will bear you up, so that you will not dash your foot against a stone.'" Jesus said to him, "Again it is written, 'Do not put the Lord your God to the test.'" Again, the devil took him to a very high mountain and showed him all the kingdoms of the world and their splendor; and he said to him, "All these I will give you, if you will fall down and worship me." Jesus said to him, "Away with you, Satan! for it is written, 'Worship the Lord your God, and serve only him.'" Then the devil left him, and suddenly angels came and waited on him.

Deacon The Gospel of the Lord.

All **Praise to you, Lord Christ.**

SEQUENCE HYMN. TIS A GIFT TO BE SIMPLE

- I. Call to Order
- II. Approval of 2021 Annual Meeting Minutes

2021 Annual Meeting Minutes

St. Ambrose Episcopal Church

Minutes of the **Annual General Meeting**

Sunday January 30th, 2022

Present: Fr. Shane Scott-Hamblen, Interim Rector, 27 Members (Shelley did the count) - Quorum

Via Zoom: Brenda Matsuo

- I. Services at 8:30 a.m. and 10:30 a.m.
- II. 11:49 a.m. Opening Prayer by Fr. Shane
- III. Eligibility to vote requirements (see attached)
- IV. Clerk for Minutes: Jim Neubert, approved, MSC
- V. Past Minutes
 - A. 2021 Annual General Meeting Minutes, prepared by Shelley Keefe.
Amend to include Hamilton Fong as present -- approved, MSC
- VI. Elections – Vestry & Sr. Warden
 - A. Gratitude & Recognition of Retiring Vestry Members

1. David McIntyre, not present
 2. Alison LeBlanc, on vacation
 3. Shelley Keefe, present and presented with a handsome Book of Common Prayer
- B. Qualifications for Vestry Nomination (see attached)
- C. Qualifications for Warden (see attached)
- D. Nominations
1. Fe Balamiento
 2. Karin Patterson
 3. Marilyn Stephens all accepted and were approved by congregation, MSC, applause
- VII. Annual Parish Reports
- A. Interim Rector's Report: Fr. Shane referred to his Sermon, earlier
- B. Treasurer's Report for 2020 – Mike Lord. (See attached Report) Mike spoke and summarized the year in positive terms. He listed the Finance Committee: Diane Roberts, Marilyn Canon, David McIntyre, and himself. He thanked Andy Walker, our Bookkeeper and Shelley Keefe, who does Payroll.
1. Losses were about \$76K over the year; we anticipated \$97K losses.
 2. Pledges were slightly up
 3. We reduced rent for the School this year, but next year they're self-imposing a raise in their Rent.
 4. We spent less this year, but spent more on building expenses (accidents, repairs & Sacristy remodel). We also spent on website upgrade.
- C. Treasurer's Budget for 2021 – Mike Lord. (See attached Report) Mike noted that we are careful to not overspend. He said the Budget is actually a "wish list".
1. We are expected to lose about \$15 or \$16K, thanks to Sea Breeze School for their rent increase.
 2. We are anticipating an increase in funds from the Redmond Bequest.
 3. Mike broke down expenses by category; said financial picture is generally good, will help us in new rector search.
 4. MSC to approve Treasurer's Report for 2020.
 5. MSC to approve Treasurer's Budget for 2021.
- D. Senior Warden's Report – Shelley Keefe summarized her Report from the Lectern
- E. Junior Warden's Report – (see attached Report) Alison not present
- F. Sea Breeze School Principal Report – Jerelyn Weber summarized her Report from the Lectern
1. Enrollment was down
 2. No violations
 3. Deficit budget, ended up in the positive; year was a great success
 4. Lost 2 teachers, From 209 to 116 kids this past year enrollment
 5. Wrap up with Fr. Shane asking for recognition & congratulations to Jerelyn, Sea Breeze
- G. Altar Guild – Shelley Keefe (see attached Report)
- H. Buildings & Grounds – Jim Neubert (see attached Report)
- I. Gratitude Board – Valerie Mersh (see attached Report)
- J. Information Technology – David McIntyre (see attached Report)

- K. Director of Music – Maureen Fromme summarized her Report from the Lectern
 - 1. Thank You’s to all the Choir Members; several are out with health issues, she looks forward to their return.
 - 2. She noted that Frank is actually Director of Music; she is Head of Choir
- L. Organist – Frank Saunders (see attached Report)
- M. Outreach – Steve Yuen (see attached Report)
- N. Program Ministries – Hamilton Fong (see attached Report)
- O. Search Committee – April Cherrington
 - OTM & Parish Profile are completed, unfortunately omitted from inclusion in this Meeting Hand-out. It will be forwarded as an email to all congregants this coming week.
- P. Stewardship – Shelley Keefe
- Q. Sunday School – Raphaelae Gerber
- R. Youth & Family Ministry– Daniel Tate summarized his Report from the Lectern
 - 1. We had a good year despite no families
 - 2. Wants to thank Alison, Elliott Sr., April, Raphaelae, Fe, Shelley, Fr. Shane
 - 3. Easter Egg hunt was a highlight
 - 4. Confirmation Sunday at Grace Cathedral was a highlight
 - 5. The Christmas Pageant was a highlight

VIII. Any Other Business

- 1. Larry Buyers came forward and cited our Mission Statement, particularly the part that says we offer an ***“open and inclusive welcome to all peoples”***. He then asked: How do we reach out?? Fr. Shane replied from the lectern that it is through sponsorships and Outreach. The discussion did not extend past that explanation.
- 2. New Vestry Members are known (Fe Balamiento, Karin Patterson, Marilyn Stephens)
No further vote is necessary

IX. Adjournment

- X. Benediction & The Grace.Ended 12:37 p.m.
These Minutes respectfully submitted by Jim Neubert

III. Sr. Warden Comments

IV. Rector’s Report/Sermon

Rectors Report—Fr. Jason Lucas-Green

Brothers and Sisters,

I still remember driving from Minnesota to California this past summer. I had a feeling of great excitement in the drive, that the closer that I got to California border I would find myself getting giddy. I was filled with hope for what the Holy Spirit was going to call us into in this new relationship.

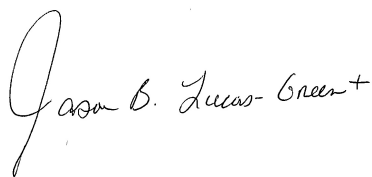
During the interview process change was a common theme that came through the interview. There was a strong message that St. Ambrose was ready to change and to grow. There was a strong hope to see what new ways we could worship together and new ways of doing ministry, not only in our own community but in our neighborhood and potentially wider.

The first few months of our time together has in all honestly been very bumpy. We experienced the loss of parishioners, as well as some very heavy pastoral issues. We also saw many aspects of our physical plant that needed to be dealt with urgently. We also have had to negotiate that uneasy phenomenon and that is “Change”.

Change is not easy and is uncomfortable but without it we will never be able to grow as a community spiritually or in other ways. Change requires us to get out of our comfort zone and this is hard, as we want to hold on to the ways that things “have always been done”. We feel that changes are a rebuke of the past and this feels painful.

I am here to ensure you that change is not a rebuke of a past but rather honoring what the Holy Spirit has called our community into; a new chapter with new leadership.

I am not sure where the Holy Spirit will lead, but without your help it will be difficult to move forward into this next chapter. Without you the community does not exist, it only stays the same.

A handwritten signature in cursive script that reads "Jason B. Lucas-Green". The signature is written in black ink and includes a small cross at the end of the name.

Rector

- V. 2023 Budget Proposal
- VI. Vestry Elections
 - a. Candidates
 - i. Shaiji Ajit
 - ii. April Cherrington
- VII. Open Questions and Answers



THE HOLY COMMUNION

THE GREAT THANKSGIVING – From the Church of New Zealand

Celebrant: The Lord be with you

All and also with you.

Celebrant: Lift up your hearts

All We lift them to God

Celebrant: Let us give thanks to God

All It is right to give God thanks and praise.

Celebrant: It is right indeed to give you thanks most loving God, through Jesus Christ, our Redeemer, the pioneer of our salvation one of us, yet from the heart of God.

For with your whole created universe, we praise you for your unfailing gift of life. Your love is shown to us, for while we were yet sinners, Christ died for us.

In that love, dear God, righteous and strong to save, you came among us in Jesus Christ, our crucified and living Lord.

You make all things new. In Christ's suffering and cross you reveal your glory and reconcile all peoples to yourself, their true and living God.

Through Christ you gather us, new-born in your Spirit, a people after your own heart. Therefore with saints and martyrs, apostles and prophets, with all the redeemed, joyfully we praise you and sing:

Sanctus S124



The people stand or kneel.

Celebrant Continues...

Accept our praises, living God, for Jesus Christ, the one perfect offering for the world, who in the night that he was betrayed, took bread, and when he had given thanks, broke it, gave it to his disciples, and said: Take, eat, this is my body which is given for you; do this to remember me.

After supper he took the cup; and when he had given thanks, he gave it to them and said: Drink this, all of you. This is my blood of the new covenant which is shed for you, and for many, to forgive sin. Do this as often as you drink it to remember me.

Therefore, God of all creation, in the suffering and death of Jesus our redeemer, we meet you in your glory. Here and now, with this bread and wine, we celebrate your great acts of liberation, ever present and living in Jesus Christ, crucified and risen, who was and is and is to come.

With thanksgiving and hope we say:

**Glory to you, Lord Christ;
your death we show forth;
your resurrection we proclaim;
your coming we await;**

Celebrant Continues...

May Christ ascended in majesty be our new and living way. In him we offer ourselves to do your will.

Empower our celebration with your Holy Spirit, feed us with your life, fire us with your love, confront us with your justice, and make us one in the body of Christ with all who share your gifts of love.

Through Christ, in the power of the Holy Spirit, with all who stand before you in earth and heaven, we worship you, Creator God, in songs of everlasting praise.

Blessing, honour and glory be yours, here and everywhere, now and for ever. **Amen.**

THE LORD'S PRAYER

Our Father, who art in heaven, hallowed be thy Name, thy kingdom come, thy will be done, on earth as it is in heaven. Give us this day our daily bread. And forgive us our trespasses, as we forgive those who trespass against us. And lead us not into temptation, but deliver us from evil. For thine is the kingdom, and the power, and the glory, for ever and ever. Amen.

THE BREAKING OF THE BREAD

FRACTION ANTHEM

RS 470

ce

1.Lamb of God, you take a - way the sins of the
2.Lamb of God, you break the chains of ha - tred and
3.Lamb of God, you are the way of jus - tice and
4.Lamb of God, you are the way of mer - cy and

5

world; have mer - cy on us, mer - cy on us, mer - cy on us.
fear;
peace:
love:

10

Lamb of God, you take a - way the sins of the world: grant us peace,

14

grant us peace, grant us peace.

THE COMMUNION ~ *At St. Ambrose all are welcome to share in the Holy Eucharist.*

SPIRITUAL COMMUNION

(Those watching at home, may, if they wish, say this prayer during the time of Communion.)

In union, blessed Jesus, with the faithful gathered at every altar of our Church where your blessed Body and Blood are offered this day, and remembering particularly my own parish and those worshipping there, I long to offer praise and thanksgiving for creation and all the blessing of this life, for the redemption won for us by your life, death, and resurrection, for the means of grace and the hope of glory. And particularly for the blessings given me: (Here, those watching at home may add particular blessing for which they wish to give thanks). I believe that you are truly present in the Holy Sacrament, and, since I cannot at this time receive communion, I pray you to come into my heart. I unite myself with you and embrace you with all my heart, my soul, and my mind. Let nothing separate me from you; let me serve you in this life until, by your grace, I come to your glorious kingdom and unending peace. Amen



Love one another as I have loved you

THE COMMUNION HYMN WE ARE CALLED

Gather 518

David Haas

♩=138

G G/B C C/D G G/B

1. Come! Live in the light! Shine with the joy and the
 2. Come! O - pen your heart! Show your ner - cy to
 3. Sing! Sing a new song! Sing of that great day when

7 C D Em Em7 C

love of the Lord! We are called to be light for the
 all those in fear! We are called to be hope for the
 all will be one! God will reign, and we'll walk with each

12 G/B Am G/B C C/D

king - dom, to live in the free - dom of the cit - y of God!
 hope - less so ha - tred and blind - ness will be no more!
 oth - er as sis - ters and bro - thers u - ni - ted in love!

Refrain

17 D C D C/G G C D Em

— We are called to act with jus - tice, we are called to love ten - der - ly,

25 Em7 C D C/G G C D C/G

— we are called to serve one an - oth - er; to walk hum - bly with God!

33 D/G G G/B C C/B Am Am/B Am/C

38 D D/E D/F# D/G D/A D D/F# G

1.2. 3.

THE POSTCOMMUNION PRAYER

Celebrant Let us pray

All Eternal God, heavenly Father, you have graciously accepted us as living member of your Son our Savior Jesus Christ, and you have fed us with spiritual food in the Sacrament of his Body and Blood. Send us now into the world in peace, and grant us strength and courage to love and serve you with gladness and singleness of heart; through Christ our Lord. Amen.

THE BLESSING

THE DISMISSAL

RECESSIONAL GO FORTH FOR GOD



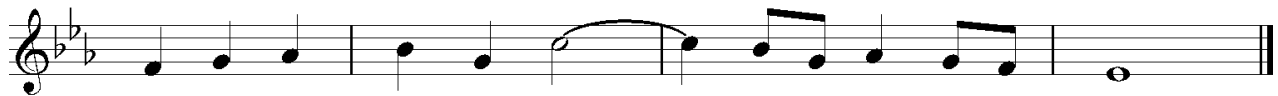
1 Go forth for God; go_____ to the world in peace;
2 Go forth for God; go_____ to the world in love;
3 Go forth for God; go_____ to the world in strength;
4 Go forth for God; go_____ to the world in joy,



be of good cour - age, armed with heaven - ly grace,
strength - en the faint, give cour - age to the weak;
hold fast the good, be ur - gent for the right;
to serve God's peo - ple ev - ery day and hour,



in God's good Spi - rit dai - ly to in - crease,
help the af - flict - ed; rich - ly from a - bove
ren - der to no one e - vil; Christ at length
and ser - ving Christ, our ev - ery gift em - ploy,



till in his king - dom we_____ be - hold his face.
his love sup - plies the grace_____ and power we seek.
shall o - ver - come all dark - ness with his light.
re - joic - ing in the Ho - ly Spi - rit's power.

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Music: *Liton*, Erik Routley (1917-1982) Copyright ©1985 by Hope Publishing Company. All rights reserved. Used with permission.

VIII. Adjournment

Senior Warden Report—Michael Lord

It was an amazing year to be the Senior Warden at St. Ambrose Episcopal church in Foster City for me

and for our church. Changes that occurred this year was the result of the work of all of us. A special

Thanks goes out to all the following groups of people in our church:

- All the People who contributed to the New Rector capital campaign
- Rector Search Committee Members (April, Carolyn, Warren, Yvonne, Nilda)
- Vestry Members (Michael, Hamilton, Brenda, Raphaelae, Marilyn, Fe, Valerie, Carin, Jim, Father Jason, Father Shane)
- Church Officers (Jim Neubert, Hamilton Fong, Michael)
- Our Treasurer (Shelley Keefe)
- Committee Leaders (Steve Yuen, Hamilton Fong, Shelley Keefe)
- Church Staff (Daniel, Maureen, Frank, and Angeli)
- The Interim Rector (Father Shane)
- Our new Rector (Father Jason)
- Bishop Mark and Diocese support staff including Denise Obando
- Our last Church Secretary (Margie Lee)
- Our new Church Secretary (Angeli Labrador)
- Parishioners (Everyone in our church)

There are a lot of people who contributed to the success of our church in 2022. I am so grateful for all the people who helped us get to where we are now. In 2023 there are going to be a lot of positive changes in the church, and I am full of hope for the entire congregation. The church would not be where it is today without a healthy congregation of people who are willing to contribute their money and effort in exchange for having a great place to worship our Lord, every Sunday. Father Jason will need everyone to support the church this year. Please do what you can and never be afraid to volunteer to give more of yourself. It is the lifeblood of all of us. Everything I gave last year was for everyone in our community. I have not started the year off in Foster City, but it does not mean that I am leaving the church. It will always be in my heart and I pray that all of you feel the same as I do. Have a wonderful 2023 and remember to give of yourself what you can. I have tremendous respect for all of you.

Respectfully,
Michael Lord

Building and Grounds—Jim Neubert

The Buildings & Grounds Committee is responsible for the care of the Church and School. We maintain the operating systems and make routine repairs. Our budget for spending is reviewed & approved yearly by the Vestry and every large decision is also decided upon by the Vestry. Our work falls into two categories: critical maintenance for day-to-day operations & discretionary improvements.

We typically meet monthly at 6 pm in the Parish Hall. The Committee's regular members at present are: Jerelyn Weber (Sea Breeze Principal), Father Jason Lucas-Green, ex officio member, Hamilton Fong, April Cherrington, and Jim Neubert (Chairperson).

Over the course of the year, we also had great volunteer input from Daniel Tate, the Youth Minister and Deacon from CDSP, in addition to Alison LeBlanc, a passionate church member who continues to volunteer in various capacities, particularly the Livestream. They have both stepped away from Buildings and Grounds, but we want to thank them for their contributions here.

Our beloved Sea Breeze Principal for many years, Jerelyn Weber knows our campus as well as anyone. Thus, she has great responsibility in our committee; she manages many of the school maintenance or improvement projects, collaborates with Fr. Jason, and takes the Meeting Minutes! We get a lot of help from Don Kirk, the husband of long-time beloved school teacher Nancy Kirk, on installations, maintenance and repairs. He is always working behind the scenes, having taken over the "handyman" position from Daniel Tate. We thank you, Don Kirk!

This past year, we have been blessed with Fr. Jason serving as our new Rector. He has presented new schemes and approaches – fresh ways of looking at things. For instance – he introduced the change in locations for the church administration office and Principal Jerelyn's office. She now has a larger office and it is further from Classroom Room 1, which helps with sound privacy. Our new church administrator, Angeli – is settled in her office, and St. Ambrose has a sense of new orientation, with a creatively different approach.

Other examples of new perspectives as reflected in the buildings and grounds are seen in the chapel, where Fr. Jason has seen to it that the altar is more decorated seasonally. He has accomplished this by working hard with Marilyn Stephens (head of Altar Guild) and so many others behind the scenes with ladders to ensure that we see different banners, colors, and more attractive flower arrangements with a new florist. Fr. Jason has an ambition to make the church more welcoming, and part of this is in the physical sense.

Outside of these things, our main project this past year has been a refinishing of the communion rail and the plant stands behind the altar. Also, we have finally installed a new railing with handgrip as one steps up the two steps to speak at the lectern. This project has been long discussed, but we've now done it! You will notice that the baptismal font is now in the center aisle, in the center of the worship space – as Fr. Jason reminds us that our baptismal covenant should be at the center of our lives. This is another marker of a new beginning.

Otherwise, this year, there have been the typical emergencies at the school for repairs; particularly a ceiling repair at Classroom 1, when a repairman fell through the ceiling installing security cameras, or when other ceilings began to leak after the recent heavy rains. We've had to repair several doors that were not closing and thus posing security risks.

Improvements included continued work on lighting around the campus, ensuring signs are well lit, entry pathways as well, and increased motion-sensor lighting. Have you noticed that the cross on top of the church is now lighting up at night, and brighter than before?

We've also upgraded security cameras, added electronic door locks, and replaced or added a number of illuminated exit signs throughout the church and parish hall. Heating and air conditioning were added to Fr. Jason's and Principal Jerelyn's offices.

In the coming year and 5-year plan, we hope to continue new LED lighting throughout the facility, install new carpeting at Room 1, the parish hall, the hallway off it and the offices for school and church. Our 5-year plan also has us painting the classrooms, parish hall and offices. The cedar cladding on the exterior of the buildings requires repairs and painting all around, as well.

We are hoping to have congregation-wide workdays on occasion in the coming Summer to collaborate on cleaning out the Shed and with landscaping and garden ideas we may come up with. Please let one of our Committee Members know if you have an interest in joining our group. We can always use your help and camaraderie.

Music Ministry—Frank Sunders & Maureen Fromme

The year 2022 offered a time of transition for St Ambrose's Choir, as we began the long recovery from the COVID-19 pandemic while welcoming our new rector, Fr. Jason Lucas-Green.

Our long-serving choir members again provided their reliable and dedicated participation in carrying out our role in the liturgy.

We are always appreciative of the support given by the church and the vestry, enabling us to order new, liturgically appropriate music and to offer on occasion an honorarium to guest musicians.

Hamilton Fong coordinated an expansion of our music program, hosting a series of events featuring guest artists and choirs that were well-attended, increasing our visibility and presence in San Mateo County.

We continued to stream our services as live broadcasts archived on our YouTube channel, enabling our extended congregation to participate wherever they may be, regardless of distance.

We always welcome singers and instrumentalists to our Thursday night choir rehearsals and Sunday services, offering up our musical gifts to God and to all who would like to listen.

We look forward to the coming year of recovery, learning new music while adapting to the continuing evolution of St Ambrose's presence in the community.

Outreach Report—Steve Yuen

In 2022 some Outreach activities were added (Bayview Mission, Summer Days), while others were eliminated or suspended (Home and Hope, Second Harvest). Others, like Sandwiches on Sunday and Christmas Family Sharing, continued with modifications.

Bayview Mission: Father Jason introduced us to the Bayview Mission, which is the Episcopal Church's ministry to Bayview and Hunters Point. St. Ambrose members filled over 50 boxes of supplies (food, clothing, household items) in December. From the Outreach budget St. Ambrose contributed \$2,606, which consisted of fifty (50) \$30 Safeway gift cards, a replacement freezer, a carpet machine, and bankers' boxes.

Blessing of the Animals: After a two-year COVID hiatus St. Ambrose ministers performed the Blessing of the Animals at the Foster City Dog Park. On October 2nd the Reverends Jason Lucas-Green and Rebecca Goldberg laid hands and prayed over 30 dogs and owners in the Foster City community.

Cambodia Academy of Mongkol Borei: St. Ambrose pays for the tuition, books, uniforms, meals, and transportation for two students. A \$600 donation enables us to sponsor Mai Chantra (boy) and Cheng Vipha (girl). The Cambodia Academy provides an education for over 300 students and is open to students who are too poor to attend Cambodia public schools.

El Buen Pastor: This year St. Ambrose increased its contribution to El Buen Pastor to \$3,000. EBP is the Episcopal Church's Spanish-speaking congregation on the Peninsula. Father Jason preaches every month at its services at Good Shepherd in Belmont.

Family Sharing: St. Ambrose again brought Christmas cheer to two families in San Mateo. We purchased Costco and Smart & Final gift cards for the adults and wrapped presents for the children. We collected \$1,495 from the congregation, and the gift expenses totaled \$900. The surplus of \$595 was donated to Samaritan House.

Global AIDS Interfaith Alliance (GAIA): We donated \$300 to GAIA, which St. Ambrose has supported for 14 years. GAIA battles AIDS in Africa, where millions of men, women, and children are affected. One of the founders was Bill Rankin, a retired Episcopal minister, who has spoken to our congregation.

Home and Hope: Home and Hope ceased operations in 2022. Its “business model”—15 churches provide temporary shelter for four families, while 15 support congregations like St. Ambrose provide food and overnight monitoring services—could not survive the pandemic. Home and Hope lost its large office in Burlingame when the landowner and benefactor, Sutter Health, announced that it would tear down the building. The rooms had been used by non-working parents for daycare, laundry, office services, and supplies (diapers, formula, clothing).

St. Ambrose members have been participating in Home and Hope since it was founded in 2002 as the Interfaith Hospitality Network. We will always cherish the memories of the fellowship between our volunteers and the families we have helped.

Ombudsman Services of San Mateo County: We donated \$500 to Ombudsman Services, which is responsible for inspecting over 400 elder-care facilities in San Mateo County. It has a few paid positions but relies on volunteers to complete its inspections. Tippy Irwin and Diane Robertson have both been active participants.

Sandwiches on Sunday (SOS): We delivered meals to the Fair Oaks Community Center on January 30th, May 29th, July 31st, and October 30th. It is one of the few activities that continued without interruption throughout COVID. The format has changed, however: we no longer serve hot lunches cafeteria-style, as we did until 2020, but hand out brown-bag lunches. Thanks go to all who bought the ingredients, assembled the sandwiches, and delivered the bags to Redwood City:

Larry Buyers
Elliot Dun, Jr., Elliot Dun, and Teresa Murakami
Alison LeBlanc
David and Lydia McIntyre and Cathy Rincon
Valerie Mersh
Lily and Conner Moriarty
Rob and Anita Richards
Daniel Tate

Shai, Shawn, and Phoebe Venkat
Nellie and Warren Wong

Summer Days: The St. Ambrose booth at the Foster City Summer Days festival (August 19-21) came together through the efforts of many people.

Michael Lord contacted the City, obtained the booth assignment, and provided the canopy. Jim Neubert, Hamilton Fong, and Larry Buyers set up the booth on Friday night and took it down on Sunday. Raphael Gerber and Liva Neyroud made the signs and created the games and other activities. Fe Balamiento produced all the handouts.

Volunteers who staffed the booth were: Fe Balamiento, Larry Buyers, April Cherrington, Hamilton Fong, Maureen Fromme, Alison LeBlanc, David McIntyre, Lydia McIntyre, Jim Neubert, Liva Neyroud, Cathy Rincon, Diane Robertson, Daniel Tate, Nellie Wong, Warren Wong, and Steve Yuen.

We ended 2022 with many of our Outreach uncertainties resolved. It's likely that we will have deeper involvement in fewer activities. While activities tend to be local, we cannot forget the needs of those who live outside the Bay Area or even beyond our borders. As always, we pray for wisdom in discerning where our time, talent, and treasure may best be spent.

2022 Financial Report and 2023 Budget

Notes to Financial Statements

1. Summary of 2022 Finances

Our income for 2022 was \$142,186, of which \$109,579 were pledge and plate. This number is slightly lower than our 2022 budgeted pledge and plate of \$112,200.

2022 expenses, \$441,144, exceeded our budget by 7%, \$31,656. The overage came mainly from vestry costs associated with hiring a new rector and building and yard maintenance costs.

The gap between our income and our expenses was offset by the expense credit we received from Sea Breeze School, \$344,778, so that we ended the year with a net revenue of \$45,819 as opposed to a projected loss of \$16,152.

In 2022 we received a very generous bequest from long-time St Ambrose parishioner and altar guild member, Peggy Redmond. The Redmond bequest is unrestricted and is shown on the 2022 Statement of Financial Position under 'Cambridge Investment-4558'. Overall, St. Ambrose's financial position is very strong due to large historical bequests made to the church, prudent stewarding of reserves and the successful conclusion of our five-year Capital Campaign that made it possible for us to call Fr. Jason by assisting with housing costs. Assets not connected with the Redmond Bequest are currently invested with Ameriprise. We monitor the performance of our investments in quarterly investment review calls with our Ameriprise advisors. This year we were deeply saddened by the loss of Marilyn Canon. For many years Marilyn paid a key role in overseeing St. Ambrose finances as bookkeeper and treasurer.

Andy Walker stepped down as bookkeeper in 2022.

Ron Cook was hired by Fr Jason in January 2023. Ron occupies the function of bookkeeper for several churches in our diocese and we are glad to have him on board.

2. 2023 Budget

The attached pie charts show our budgeted income and expenses for 2023. I am happy to detail how we arrived at these numbers but, in short, we follow the diocesan COLA of 6.8% for both clergy and lay salaries and we increased our building expense budget by 10%. Given the recent rain damage and maintenance that was deferred over the past few years, it may make sense to perform a comprehensive review of needed investments and upgrades to the facility.

3. Finance Committee

The finance committee is currently comprised of Fr. Jason, myself, Diane Robertson, Don Gundry and Larry Buyers. We will resume monthly scheduled meetings after the AGM and invite anyone with financial expertise and curiosity to join us. In addition to reviewing monthly financial statements, in 2023 I would like to establish a more robust investment review and consider creating an endowment policy.

I value all the people who are involved in the financial life of St. Ambrose. Those who pledge, those who count, post, review, reconcile and steward our dollars. Thank you!

Respectfully submitted,
Shelley Keefe, Treasurer

St. Ambrose Episcopal Church

Statement of Financial Position

As of December 31, 2022

	TOTAL		
	AS OF DEC 31, 2022	AS OF DEC 31, 2021 (PY)	CHANGE
ASSETS			
Current Assets			
Bank Accounts			
Ameriprise - Cash	54,391.76	932,337.02	-877,945.26
Ameriprise - Investments	704,323.04	93,454.79	610,868.25
SMCU - Money Market	45,000.00		45,000.00
Wells Fargo Checking - 1635	29,961.16	5,713.57	24,247.59
Total Bank Accounts	\$833,675.96	\$1,031,505.38	\$ -197,829.42
Other Current Assets			
Cambridge Investment - 4558			
Cambridge - Cash	7,401.13		7,401.13
Cambridge - Mutual Funds	367,241.85		367,241.85
Total Cambridge Investment - 4558	374,642.98		374,642.98
Prepaid Insurance & Other	6,704.83	417.50	6,287.33
Prepayments to Diocese	0.00	248.47	-248.47
Total Other Current Assets	\$381,347.81	\$665.97	\$380,681.84
Total Current Assets	\$1,215,023.77	\$1,032,171.35	\$182,852.42
Fixed Assets			
Long Term Assets			
Furniture & Fixtures	209,000.00	209,000.00	0.00
Real Property	927,367.00	927,367.00	0.00
Total Long Term Assets	1,136,367.00	1,136,367.00	0.00
Solar Equipment	105,245.00	105,245.00	0.00
Total Fixed Assets	\$1,241,612.00	\$1,241,612.00	\$0.00
Other Assets			
Lucas Green Loan	200,000.00		200,000.00
Total Other Assets	\$200,000.00	\$0.00	\$200,000.00
TOTAL ASSETS	\$2,656,635.77	\$2,273,783.35	\$382,852.42
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities			
Rent, Deposits, & Other	10,444.75	1,100.00	9,344.75
Total Other Current Liabilities	\$10,444.75	\$1,100.00	\$9,344.75
Total Current Liabilities	\$10,444.75	\$1,100.00	\$9,344.75

St. Ambrose Episcopal Church

Statement of Financial Position

As of December 31, 2022

	TOTAL		
	AS OF DEC 31, 2022	AS OF DEC 31, 2021 (PY)	CHANGE
Long-Term Liabilities			
Rent Deposits	450.00	150.00	300.00
Total Long-Term Liabilities	\$450.00	\$150.00	\$300.00
Total Liabilities	\$10,894.75	\$1,250.00	\$9,644.75
Equity			
02 Children's Library	512.99	512.99	0.00
03 Endowment Fund	11,930.00	11,930.00	0.00
05 Outreach Special Offerings	-475.70	599.30	-1,075.00
Discretionary fund -K Putnam	280.00	280.00	0.00
Discretionary Fund -Rector	-5,942.06	-3,959.06	-1,983.00
Total 05 Outreach Special Offerings	-6,137.76	-3,079.76	-3,058.00
06 Plant Fund	1,223,652.00	1,223,652.00	0.00
08 St. Ambrose Memorial Fund	27,330.21	28,557.00	-1,226.79
09 Youth Fund	1,100.80	1,100.80	0.00
12 Capital Impr. Fund	85,702.78	94,202.78	-8,500.00
14 Search Fund	600.00	600.00	0.00
16 Next Year's Prpd Pledges	3,500.00	12,255.00	-8,755.00
17 Altar Guild Flowers	3,099.07	7,521.81	-4,422.74
18 Operating Fund	2,073.05	2,073.05	0.00
23 Sandwiches on Sunday	321.70	321.70	0.00
24 Outreach Committee	100.00	100.00	0.00
25 Altar Guild	31,327.88	31,150.00	177.88
26 Clergy Housing, Des by Donor	205,815.78	180,829.38	24,986.40
28 Cox Endowment	601,612.47	576,600.00	25,012.47
29 Redmond Endowment	379,528.50		379,528.50
Retained Earnings	104,503.37	180,507.30	-76,003.93
Unrealized Investment Gain/Loss	-76,650.51	-296.77	-76,353.74
Net Revenue	45,818.69	-76,003.93	121,822.62
Total Equity	\$2,645,741.02	\$2,272,533.35	\$373,207.67
TOTAL LIABILITIES AND EQUITY	\$2,656,635.77	\$2,273,783.35	\$382,852.42

St. Ambrose Episcopal Church

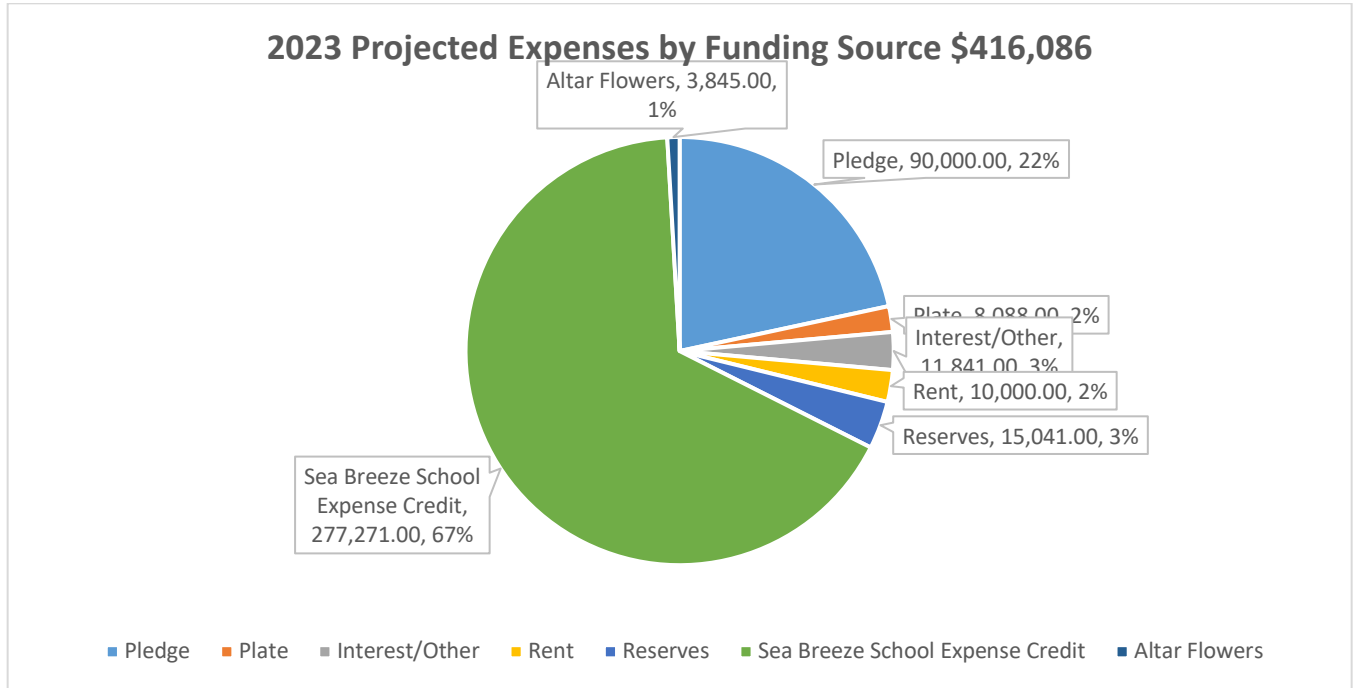
Budget vs. Actuals: FY_2022 - FY22 P&L

January - December 2022

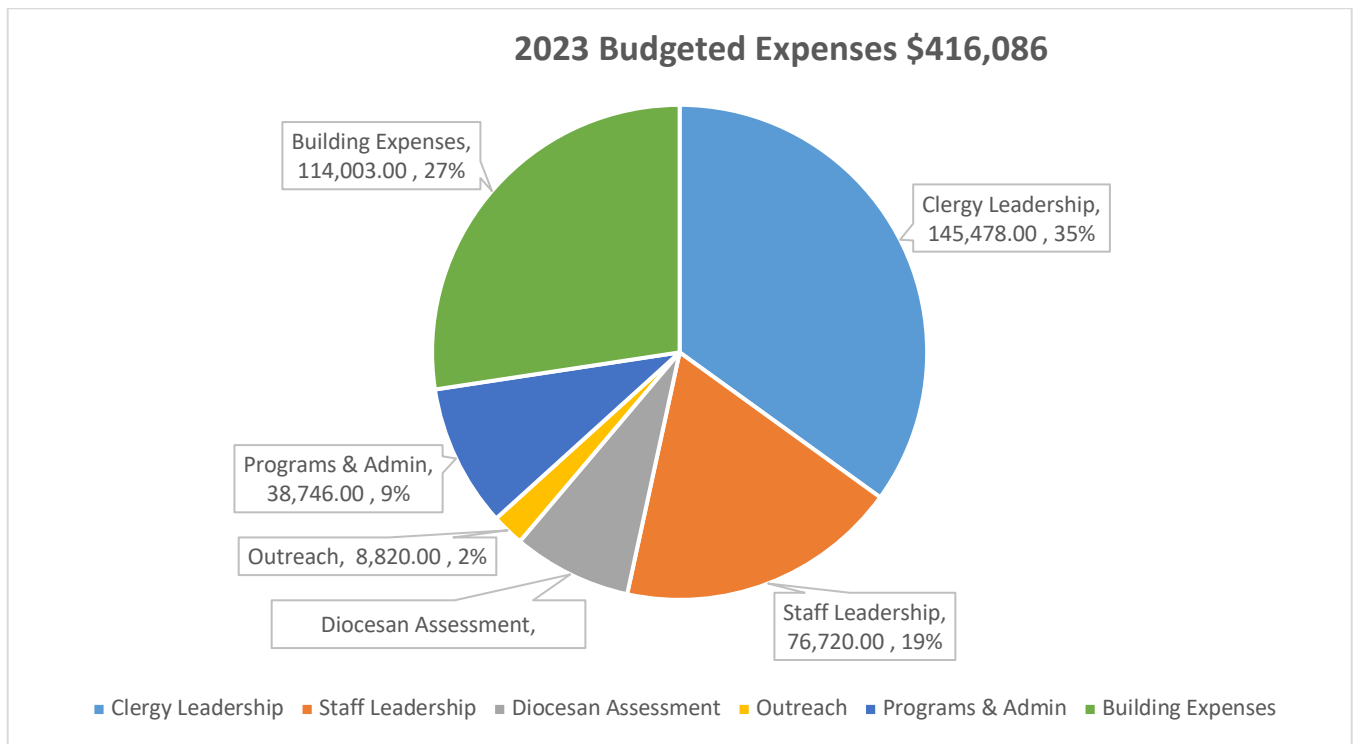
	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
310 Income				
310-01 Pledge	101,842.53	102,600.00	-757.47	99.26 %
310-02 Plate	7,736.62	9,600.00	-1,863.38	80.59 %
310-03 Rent	3,680.00		3,680.00	
310-04 Interest	9,276.73	9,000.00	276.73	103.07 %
310-05 Altar Flowers	5,477.74	1,560.00	3,917.74	351.14 %
310-06 Previous Year Pledge	810.00	480.00	330.00	168.75 %
310-10 Fund Raising Returns	4,634.00		4,634.00	
310-12 Music Prog Fund Raising	20.00		20.00	
310-27 Trust Income Bryan	8,708.46	8,520.00	188.46	102.21 %
Total 310 Income	142,186.08	131,780.00	10,426.08	107.91 %
Total Revenue	\$142,186.08	\$131,780.00	\$10,426.08	107.91 %
GROSS PROFIT	\$142,186.08	\$131,780.00	\$10,426.08	107.91 %
Expenditures				
510 Missionary Outreach				
510-01 Diocesan Assessment	30,759.00	30,780.00	-21.00	99.93 %
510-02 Outreach	5,837.87	8,400.00	-2,562.13	69.50 %
Total 510 Missionary Outreach	36,596.87	39,180.00	-2,583.13	93.41 %
520 Clergy Leadership				
520-01 Rector-Salary	101,935.29	97,092.00	4,843.29	104.99 %
520-02 Rector Benefits	12,747.08	12,000.00	747.08	106.23 %
520-03 Rector Pension	22,778.64	17,472.00	5,306.64	130.37 %
520-04 Rector Bus Expense	1,944.19	2,640.00	-695.81	73.64 %
520-05 Rector Cont Ed		360.00	-360.00	
520-06 Rector Sabbatical		7,344.00	-7,344.00	
520-27 Chaplain	47.39		47.39	
Total 520 Clergy Leadership	139,452.59	136,906.00	2,544.59	101.86 %
530 Staff Leadership				
530-01 Music Director	20,774.16	20,772.00	2.16	100.01 %
530-02 Music Dir-Payroll Taxes	1,589.40	1,680.00	-90.60	94.61 %
530-03 Admin Assistant	27,297.07	26,004.00	1,293.07	104.97 %
530-04 Payroll Taxes-Admin Asst	2,015.26	2,160.00	-144.74	93.30 %
530-05 Pension-Admin Asst	2,113.68	2,520.00	-406.32	83.88 %
530-06 Benefits-Admin Asst	386.39	540.00	-153.61	71.55 %
530-08 Supply Clergy	2,916.00	3,360.00	-444.00	86.79 %
530-13 Choir Director	14,312.16	14,316.00	-3.84	99.97 %
530-14 Choir Director P/R Tax	1,094.88	1,080.00	14.88	101.38 %
530-17 Other Admin	2,027.06		2,027.06	
530-18 Children's Minister	15,643.62	26,172.00	-10,528.38	59.77 %
530-19 Children Minister PR Tax	1,196.74		1,196.74	
530-20 Seminarian Travel		552.00	-552.00	

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total 530 Staff Leadership	91,366.42	99,156.00	-7,789.58	92.14 %
540 Program & Administration	38.13		38.13	
540-01 Altar Supply	3,925.99	1,080.00	2,845.99	363.52 %
540-02 Music & Worship	1,529.10	4,440.00	-2,910.90	34.44 %
540-03 Sunday School Education	357.15	432.00	-74.85	82.67 %
540-04 Youth	169.86	432.00	-262.14	39.32 %
540-05 Adult Education	147.50	120.00	27.50	122.92 %
540-07 Fellowship	2,205.94	2,400.00	-194.06	91.91 %
540-08 Evangelism	253.69	900.00	-646.31	28.19 %
540-09 Stewardship	2,379.48	1,440.00	939.48	165.24 %
540-10 Office Supplies	2,388.82	2,400.00	-11.18	99.53 %
540-11 Copy Machine Lease	799.89	1,800.00	-1,000.11	44.44 %
540-12 Telephone and Services	4,785.43	2,820.00	1,965.43	169.70 %
540-13 Vestry Expense	16,689.95	360.00	16,329.95	4,636.10 %
540-15 Misc/Workers Comp/Audit	1,288.65	1,200.00	88.65	107.39 %
540-16 Altar Flowers	6,944.78	3,240.00	3,704.78	214.35 %
540-17 Newcomers		300.00	-300.00	
540-18 School Ministry	1,007.64	360.00	647.64	279.90 %
540-19 IT Services	204.83	4,800.00	-4,595.17	4.27 %
540-20 Bookkeeping Services	5,067.50	6,300.00	-1,232.50	80.44 %
540-21 Office Computer/Equipment	2,902.48	4,200.00	-1,297.52	69.11 %
540-22 New Programs		120.00	-120.00	
540-23 Children~Family Ministry	20.48	2,400.00	-2,379.52	0.85 %
540-24 Website	104.45		104.45	
Total 540 Program & Administration	53,211.74	41,544.00	11,667.74	128.09 %
550 Building Expense	2,373.00		2,373.00	
550-03 PG&E	3,121.68	120.00	3,001.68	2,601.40 %
550-04a Water	17,332.04	17,700.00	-367.96	97.92 %
550-04b Garbage	9,026.32	7,440.00	1,586.32	121.32 %
550-05 Repairs & Maint	33,090.81	15,840.00	17,250.81	208.91 %
550-07 Yard Maint	13,353.00	9,000.00	4,353.00	148.37 %
550-08 Property Insurance	41,118.92	42,600.00	-1,481.08	96.52 %
550-11 Transfer to Sea Breeze	1,000.00		1,000.00	
550-12 Benefit to Sea Breeze	100.00		100.00	
Total 550 Building Expense	120,515.77	92,700.00	27,815.77	130.01 %
Total Expenditures	\$441,143.39	\$409,488.00	\$31,655.39	107.73 %
NET OPERATING REVENUE	\$ -298,957.31	\$ -277,728.00	\$ -21,229.31	107.64 %
Other Expenditures				
560 Other Expense				
560-01 Sea Breeze Exp Credit	-344,778.00	-261,576.00	-83,202.00	131.81 %
560-02 Bank & Finance Charges	2.00		2.00	
Total 560 Other Expense	-344,776.00	-261,576.00	-83,200.00	131.81 %
Total Other Expenditures	\$ -344,776.00	\$ -261,576.00	\$ -83,200.00	131.81 %
NET OTHER REVENUE	\$344,776.00	\$261,576.00	\$83,200.00	131.81 %
NET REVENUE	\$45,818.69	\$ -16,152.00	\$61,970.69	-283.67 %

Funding for 2023 Expenses

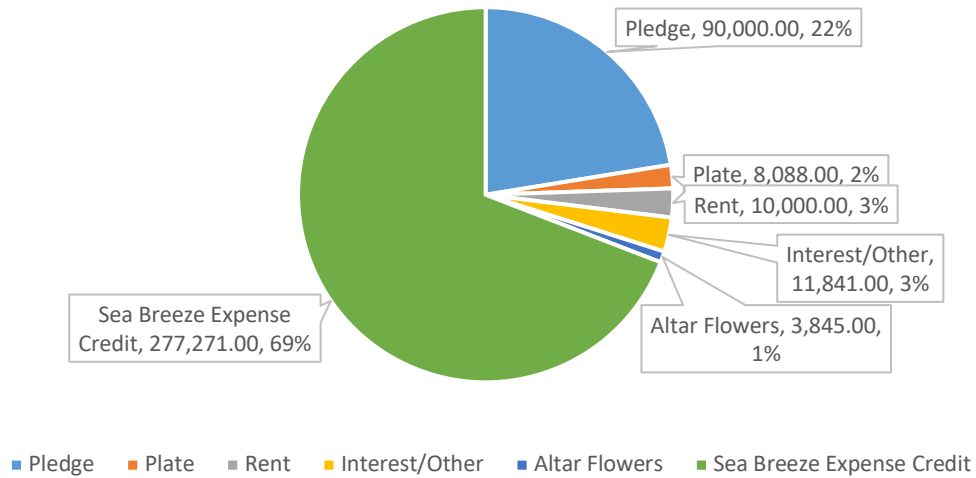


WHERE THE \$\$\$ GO TO



WHERE THE \$\$\$ COME FROM

2023 Projected Income \$123,774 or 31% of our total income
2023 Sea Breeze Projected Credit \$277,271.00 or 69% of our total income



A PRAYER FOR GUIDANCE

THOMAS MERTON, 1915-1968

My Lord God,
I have no idea where I am going.

I do not sense the road ahead of me.
Nor do I really know myself,

And the fact that I think I am following
your will
Does not mean that I am actually doing so.

But I believe that the desire to please you
Does in fact please you.

And I hope that I will never do anything
apart from that desire.

And I know that if I do this,
You will lead me by the right road
Though I may know nothing about it.

Therefore will I trust you always,
Though I may seem to be lost and
in the shadow of death.

I will not fear, for you are ever with me,
And you will never leave me to face my
struggles alone. Amen.

CL