

St. Ambrose Episcopal Church

Logistics				
Meeting:	March Monthly Vestry Meeting Agenda			
Location:	St. Ambrose Episcopal Church	Date:	03/26/2023	Time: 11:30am – 12:30 pm

Participants				
Vestry	Other speakers			
	Rev. Jason Lucas-Green	Don Gundry	Hamilton Fong	
	Marilyn Stephens	Valerie Mersh	Shaiji Ajit	
	Brenda Matuso	Fe Balamiento	Jerelyn Webber	
	April Cherrington			

Agenda		
Topic		
Opening prayer		
Review agenda	Jason	2 min
February Minutes	Jason	3 min
Treasurer's Report- <ul style="list-style-type: none"> • February 2023 • Financial Reporting 	Shelley	20 min

Rector's Report <ul style="list-style-type: none"> • Continuing Education • Executive Session • Buildings and Grounds • Rekey Building? • Holy Week/Easter • Summer Planning • Vestry Retreat? • 	Jason	30 min
Officer/Committee Reports <ul style="list-style-type: none"> • Senior Warden • Jr. Warden • SeaBreeze • Building/Grounds • Outreach • Sunday School 	All	15 min
New Business <ul style="list-style-type: none"> • Fundraising 	All Brenda	15 Min
Vestry Reminders	Jason	2 min
Meeting Summary	Jason	2 min
Closing Prayer		

Vestry meeting 3/1/23

- I. Open seats
 - a. Clerk-Brenda agreed to be clerk for end of 2023
 - b. Treasurer-Shelley may continue
- II. New Vestry members
 - a. Don Gundry (2023-2026)
 - b. Shaiji Ajit (2023-2026)
 - c. Possible for Shelley to return to Vestry
- III. Fa. Jason will be out of office April 3-5 for procedure
- IV. Treasurer's report (Shelley)
 - a. Plate is higher, more people giving to plate, unusually high, Shelley will look into
 - b. Assessment slightly under for Diocesan, due to Jan (prepaid for Feb)
 - c. No rector pension for Jan (same as b.)
 - d. Slightly over for staff admin, can fluctuate each month depending on more than 20 hours
 - e. Building expenses, where we will need to watch, PG&E bill, water bills going up
 - f. Don raised question about insurance being \$40K, Fa Jason stated policy was very comprehensive and compared to smaller churches is good price, point was made when water pipe broke, insurance sent check to pay for portion
 - g. Office repair and phone came out of investments funds
 - h. Cambridge assets ~\$391K, Redmond fund for now, may need to make decision about in future,
 - i. Ameriprise meeting on March 15th if people would like to join, Jackie McGuiness
 - j. Re. Redmond fund and investments into gas and oil, discussion social political versus financial. Suggestion made to bring to finance comm with recommendation to vestry re. investment of
 - k. Motion to approve, April move, second Hamilton/Don, Treasurer report approved.
- V. Need motion to approve parochial report, Don move, Ham second
- VI. Rector's report
 - a. Shelley, are you willing to continue as treasurer? Treasurer could be Vestry but Shelley corrected, should be member of Vestry. Shelley would like to be on Vestry and will continue as Treasurer
 - b. Annual Meeting feedback
 - i. General feedback of success
 - ii. Missed oppty to do outreach conversation, we need volunteers
 - iii. Missed Jerelyn's report, understanding of situation
 - iv. Liked pie chart, 70% of income from Sea Breeze
 - v. Church today if haven't seen, First two pews removed. Area floor carpets will be placed, children can sit on floor, now area for casket and casket can now be turned space to pass by after communion, concern about carpets and tripping, edging was ordered. input welcome when people come to church Sunday

- c. Thriving in Vital Communities, delay till next cycle/cohort, on pause till next year due to loss of Michael who was going to chair and attend meetings
 - d. How to handle profit from Sea Breeze, need policy of how money should be handled and give us some equity.
 - e. By laws Comm meeting held yesterday will be held again in March and will run by Fr. Jason
 - f. Fr. Jason Spanish immersion class, grant from Bishop paid for hotel and program for two weeks in April, 2 weeks continuing education for supply clergy
 - g. April 9-15 church office will be closed, Fr Jason leaves for Mexico April 16-28, Fr Jason will resume preaching April 30th, Rebecca will be preaching while Fr Jason is gone
 - h. Schedule for Easter
 - i. Palm Sunday 10 am
 - ii. Maundy Thursday 7 pm
 - iii. Good Friday 12 pm, 7 pm
 - i. Proposal about 8:30 service to be eliminated, attendance was 4 people, keep service for now, pastoral concern to keep, possibly during summer take a break for 8:30 service
 - j. Mailer for Easter? Dates will be in Ambrosian and suggested email as date is closer
 - k. Spam emails, not sending from my email. One parishioner bought gift cards twice. Suggested that Foster City Police can be contacted for fraud, resources can trace in in U.S. Footer of email to warn people. Will be announced again in church service.
- VII. What if we consider changing Vestry meeting 4th Sunday after church 11:30 am, discussion to have Treasurer report early or be done by 1ish or Shelley
- VIII. Fundraising ideas (Brenda)
- a. Brenda would like to revive fundraising to bridge gap of budget and offering plate collections
 - b. Events could include Sea Breeze, youth group, church and if advertised to community, could increase visibility in community
 - c. There was interest to revive and Brenda will work on finding committee members, April and Fr Jason are interested
- IX. Easter Egg Hunt (Fe)
- a. Are we doing hunt? Yes, we need a new volunteer to wear bunny costume,
 - b. Pre-stuffed eggs, ask for donations to pay? Empty eggs in attic
 - c. Easter Egg hunt to advertise to Sea Breeze

Notes by Brenda 3/1/23

